



2010 Benefit Auction & Dinner TEAM BASKET CHECKLIST

Deciding on a theme and securing items for your basket is just the first step. Please complete the following tasks before turning in your basket.

- Prepare items for presentation.
- Pick a basket or unique container to show them off.
- Make sure items are secure. Basket may be wrapped in plastic wrap.
- Put **ALL** tickets or gift certificates in a separate envelope and attach to the completed donation form. Use only photocopies of such items to display in your basket.
- Attach and/or include a decorative cover sheet for presentation at the auction. List all the items included in your basket.
- Fill out the donation form *completely*. Please write legibly.
- Deliver your basket to the field house on Little League Day (April 24) or by Saturday, May 1.

NOTE: If you have a large item, notify the chairperson *in advance* to make arrangements for delivery directly to the Nile the morning of the auction.

Your efforts and cooperation with these guidelines are much appreciated.

THANK YOU!